



"A CHURCH COMMITTED TO CHRIST AND HIS CAUSE"

## "The Year of Prayer..."

"Peter therefore was kept in prison: but prayer was made without  
Ceasing of the church unto God for him". Acts. 12:5

**Presidents/Leadership Council  
2011 Conference  
January 21st & 22nd**

90 Demarest Avenue, Englewood, NJ 07631  
201-567-0113 Church, 201-567-0348 fax  
mcbceng@aol.com—email  
www.mtcalvaryeng.org—Web Site  
Dr. Vernon C. Walton, Pastor

## A Word From Pastor Walton

Dear Calvary Members,

Praise God from whom all blessings flow! I am delighted to have this opportunity to welcome you to another gathering of our church leaders. It is essential that we pause and allow you to hear from me and me from you. Communication is a key element for success. I am thankful that you have consented to be a part of the leadership team. I pray the experience is a fruitful one.

It is my prayer that every leader will walk away from the conference with a greater understanding of their value and role in the overall ministry. Effective ministry requires that we all work together. Every ministry and every leader represents a part of the body. It is imperative that we know that we need each other to survive.

Our theme for the conference and the church for 2011 is "The Year of Prayer". It is our intention this year through prayer that each of us focus on developing a deeper relationship with God. Prayerfully we will develop stronger devotional and prayer lives that we might hear more clearly from God, in order that we might do more for God.

I am prayerful that as a church we are ready to really believe that God is able to provide whatever it is that we ask by faith. My desire is for God to collectively blow our minds with possibilities.

We are elated that we have the opportunity to welcome to Mount Calvary Rev. Dr. Howard John Wesley. He continues to be an inspiration to me personally. He has provided a wonderful model for ministry. I am certain that we will be blessed tremendously by his sharing. I encourage you to take advantage of the time that is ours to be blessed by his presence and sharing.

Prayerfully,  
Pastor Walton

## **AGENDA**

### **FRIDAY, JANUARY 21, 2011**

**6:00 TO 7:00 PM  
DINNER**

**7:15 PM  
PRAISE/WORSHIP  
MEDITATION  
REV. THURSELLE WATTS**

**7:30 PM  
PASTORAL OVERVIEW  
CONFERENCE DIRECTIVES/INTRODUCTIONS**

**7:45 PM  
DR. HOWARD JOHN WESLEY  
ALFRED STREET BAPTIST CHURCH  
ALEXANDRIA, VIRGINIA**

**THE LEADERSHIP CHALLENGE  
MINISTRY AS TEAM WORK**

**CLOSING PRAYER/CHALLENGE  
REV. JOANN ALSTON**

### **SATURDAY, JANUARY 22, 2011**

**8:30 TO 9:00 AM  
BREAKFAST**

**9:15 TO 9:30 AM  
PRAISE/WORSHIP MEDITATION  
REV. WILL LEE**

**9:30 AM  
DR. HOWARD JOHN WESLEY  
ALTERNATIVE WORSHIP OPPORTUNITIES**

**PASTOR WALTON  
2011 THEME EXPOSITION/MINISTRY FOCUS  
MINISTRY EXPECTATION  
DIACONATE ROLE IN MINISTRIES**

**TRUSTEE LEE SINGLETON  
CHURCH PROCEDURES/FORMS**

**CLOSING COMMENTS/ PRAYER  
DEACON ANTHONY LEWIS  
PASTOR WALTON**



*Reverend Dr. Howard John Wesley* represents the fourth generation of Baptist preachers in his family. This native of Chicago is the son of the late Rev. Dr. Alvin J. Wesley and Dr. Helene J. Wesley. Rev. Wesley acknowledged and accepted his calling into the Gospel ministry at the age of sixteen and was licensed to preach in 1989. He was ordained in 1997 at his father's church, the Hermon Baptist Church in Chicago, Illinois by the Greater New Era Baptist District Association of the Baptist General State Convention of Illinois. He has also served on the staff of the Orange Grove Baptist Church of Durham, NC and the Concord Baptist Church of Boston, MA.

Dr. Wesley is a 1994 magna cum laude graduate of Duke University where he doubled majored in Biomedical and Electrical Engineering. After his first year in medical school, he yielded to God's call once again and walked away from a medical career to attend seminary in preparation for serving God's people. He attended the Boston University School of Theology where he was a Martin L. King, Jr. Scholar and a 1997 summa cum laude graduate concentrating on Biblical Studies and African-American religious history.

His passion for preaching and learning led him to the Associated Chicago Theological School's Doctor of Ministry in Preaching Program where he graduated from the Northern Baptist Theological Seminary with his Doctor of Ministry degree in 2003. His thesis, "Prescriptive Preaching: Effective Homiletical Methodology for the Next Generation of Black Churchgoers" is now being prepared for publication. Rev. Wesley has also completed post-doctoral studies at Oxford University in Oxford, England and has served as an adjunct professor of homiletics at Boston University and an adjunct professor of church administration at Hartford Seminary.

In 1997, God called Rev. Wesley to the historic St. John's Congregational Church in Springfield, Massachusetts. By the grace of God, under Rev. Wesley's faithful and committed leadership and through his passionate and loving spirit, he led St. John's into a period of unprecedented growth, as the church grew from fewer than 200 to nearly 3,000 members with three Sunday services, two weekly Bible studies, daily prayer hours, and over 35 active ministries.

He is passionate about proclaiming the Good News of Jesus Christ, making the Word of God relevant in the lives of believers, and building the Kingdom of God in the congregation and community. He is currently leading Alfred Street Baptist Church in participation with the National Baptist Convention, USA, Inc., National Baptist Congress of Christian Education, Progressive National Baptist Convention, Baptist World Alliance, the Lott Carey Baptist Foreign Convention, the Northern Virginia Baptist Association and the Baptist General Convention of Virginia. He is highly sought after and preaches at revivals, conferences, and church growth seminars across the nation and lectures annually at the National Baptist Congress. Dr. Wesley was the keynote speaker for the People's Inaugural Project Prayer Breakfast for President Barack Obama.

Now a resident of Alexandria, Virginia, he is associated with the Alexandria NAACP, the Northern Virginia Urban League, the Community Coalition for Haiti, a member of the Board of Directors for the Hopkins House and the Institute for Responsible Citizenship. He has also served as honorary chairperson for the African American Adoptions, Inc.

For his labor Rev. Wesley has received numerous awards and accolades, including being recognized by the African American Pulpit as one of the top 20 preachers under forty in the Black Church. He has also received the Alexander Mapp Black Achievement Award (for his work with the school system), the Black Men of Greater Springfield Community Service Award, Brianna Fund for Children with Disabilities recognition, and was recognized and honored four times by the mayor of Springfield for his leadership and community work.

## **EXPECTATIONS OF ALL MCBC LEADERS**

**If our church is to thrive, the leaders must be actively involved and be dedicated to its well being and the spiritual growth of every member. The vision and mission of our church must remain a priority. The leaders can accomplish this goal through effective leadership. It all begins with self-examination of motives and goals. As servants of God's people, all the leaders say and do should be done to the Glory of God.**

**The following are expectations of every MCBC Leader:**

- Love the Lord**
- Love the Church**
- Love and respect your Pastor**
- Be involved in the multiple ministry opportunities provided**
- Be good stewards of their time, talents and treasures. Every leader should be a committed tither and must be of good financial standing**
- Must attend some form of Christian education. All are requested to attend Bible study weekly**
- Must attend monthly Presidents/Leaders Council**
- Must host monthly meetings to discuss ministry activities and to invite new members participation**
- Must submit monthly minutes to Pastoral staff designee**
- Must ensure that the Vision is appropriately shared and supported within their respective ministry**
- Must establish and hold ministry members accountable to standards of ministry participation, support and implementation**
- Must be responsible for ministry planning, execution and budget management**
- Must be committed to growing your ministry**
- Must be committed to sponsoring, providing or assisting the entire congregation in the following: (1) Fellowship Opportunity; (2) Community/ Evangelism Opportunity; (3) Spiritual Development/Ministry Opportunities**
- Be responsible for making sure that your ministry presents a minimum financial gift of \$500 to the church operational account on the Annual Ministry Day Celebration in September.**

---

**Name of Ministry Leader (Print)**

---

**Signature of Ministry Leader**

## 2011 Mt. Calvary Ministry Leaders

Ministry	Ministry Leaders/ Chairperson	Contact Information	Email	Meeting Days
Armor Bearer	Daniel Creighton	201-227-0026	Dreb@mg.com	TBA
Audio/Video Media	Kia Mottley	201-315-8856	misskaye724@aol.com	
Christian Education	Reverend JoAnn Alston	201-892-2390	jalstonjal@yahoo.com	
Culinary	Jeanette DeLoatch	201-921-9024	sisterd@mtcalvaryeng.org	3rd Sat. @ 11:00 AM
Deacons	Deacon Anthony Lewis	201-704-6504	Anthony_lewis@adp.com	Last Tues. @ 7:00 PM
Deaconess	Deaconess Gladys Lewis	973-340-1338	agrippy@aol.com	Last Tues. @ 7:00 PM
Follow Up	Kim Creighton	201-227-0026	lil317sis@aol.com	1st Tues. @ 700 PM
Hospitality	Shelley Wise	201-408-4652	wsuber36@aol.com	4th Sun. Following Wor- ship
Marriage/Couples	Lonnie & Amalin Peele	201-880-8877	lonlove30@hotmail.com ammo144@yahoo.com	Last Friday of each month at 7:00 PM
Men's Ministry	Deacon Anthony Cureton	201-724-8956	antcure1@aol.com	2nd.Tues @ 7:00 PM
Missionary	Constance Hannah	201-569-0688		1st Sat. @ 11:00 AM
Nurses	JoAnn Braswell	201-803-7166	nuresconcepts@aol.com	3rd Thurs. @7:00 PM
Pastors Aide	Michele Mottley Laverne Walton	201-568-2981 201-433-1355		2nd Sat. @8:45 AM
Praise Pages/Communications	Detra DeNully	201-927-6961	ddenully@gmail.com	
Scholarship Committee	Sandra Hampton Shenita Straughn	201-647-6327 201-913-0023	shampton2@yahoo sisstraughn@aol.com	
Transportation	Sharon Williams	201-966-0346	Sharon-Yvette@hotmail.com	
Trustees	Lee Singleton	201-446-0907	Lsingle851@aol.com	Wed. after 1st Sun.7:00pm
Ushers	David Young	201-403-3678	Dnent@bww.com	2nd Wed. after 1st Sun. @7:30 PM
Women's Ministry	Debra Johnson Wanda Cleaves	917-880-0938 201-871-8771	dh20@optonline.net Wcleaves38@yahoo.com	3rd Wed, @ 7:00 PM
Young Adult	Rev. Will Lee Courtney Hannah Stephanie Conyers Bland	201-776-9812 201-965-5191 973-332-5976	revwilllee@gmail.com courtneyhannah@yahoo.com pumpkin6871@yahoo.com	
Youth Ministry	Rev. Thurselle Watts Deacon Sylvester Kirk	973-953-3884 201-681-3497	Thurselle@msn.com skirk07631@yahoo.com	1st Sunday following wor- ship
Minister of Music	Gary Givens	551-655-6561	ggivens@mtcalvaryeng.org	
Director of Worship	Harrold Edgar	551-206-0496	wundertwins110470@aol.com	
Calvary Steppers	John Holloway	201-569-9383	bromansis@yahoo.com	1st Wednesday @ 6:30 PM
Combined Choir/Mass	Michelle Henry	201-230-9593	carmelshell@aol.com	Thurs. @ 7:30 PM
Praise Team	Michelle Byrd	201-737-5423	songbyrd4x@aol.com	1st Tues. @6:30 PM
Teen Choir	Jaylon Blackford	201-408-4868	Jaylon.blackford@gmail.com	3rd & 4th Thur. @ 6:30 PM
Youth Choir	Tisa Givens	201-488-8594	tisabug@aol.com	3rd & 4th Fri. @ 6:30PM

## 2011 MCBC Leaders Contact Information

	Last Name	First Name	Home Phone	Cell Phone	Email
	Blackford	Jaylon	201-408-4868	201-245-6687	<a href="mailto:Jaylon.blackford@gmail.com">Jaylon.blackford@gmail.com</a>
	Bland	Stephanie	973-341-9401	973-332-5976	<a href="mailto:pumpkin6871@yahoo.com">pumpkin6871@yahoo.com</a>
Deaconess	Braswell	JoAnn	201-664-2389	201-803-7166	<a href="mailto:nursesconcepts@aol.com">nursesconcepts@aol.com</a>
	Byrd/Briggs	Michele		201-737-5423	<a href="mailto:songbyrd4x@aol.com">songbyrd4x@aol.com</a>
	Creighton	Daniel	201-227-0026	201-894-5500	<a href="mailto:dreb@mg.com">dreb@mg.com</a>
	Creighton	Kimberley	201-227-0026	201-342-4397	<a href="mailto:lil317sis@aol.com">lil317sis@aol.com</a>
Deacon	Cureton	Anthony	201-871-8956	201-724-8956	<a href="mailto:antcure1@aol.com">antcure1@aol.com</a>
Deaconess	Cureton	Natalie	201-871-8956	201-362-8956	<a href="mailto:nfcure@aol.com">nfcure@aol.com</a>
	DeLoatch	Jeanette	201-837-5524	201-921-9024	<a href="mailto:sisterd@mtcalvaryeng.org">sisterd@mtcalvaryeng.org</a>
	DeNully	Detra	201-883-0076	201-927-6961	<a href="mailto:ddenully@gmail.com">ddenully@gmail.com</a>
	Edgar	Harrold	201-833-2009	551-206-0496	<a href="mailto:wundertwins@110470@hotmail.com">wundertwins@110470@hotmail.com</a>
	Givens	Gary	201-488-8594	551-655-6561	<a href="mailto:ggivens@mtcalvaryeng.org">ggivens@mtcalvaryeng.org</a>
	Givens	Tisa	201-488-8594	201-892-7536	<a href="mailto:tisabug18@aol.com">tisabug18@aol.com</a>
	Hampton	Sandra	201-880-0685	201-647-6327	<a href="mailto:shampton02@yahoo.com">shampton02@yahoo.com</a>
	Hannah	Constance	201-569-0688	201-637-7886	
	Hannah	Courtney	201-569-0688	201-965-5191	<a href="mailto:courtneyhanna@yahoo.com">courtneyhanna@yahoo.com</a>
	Henry	Michelle	201-833-1947	201-230-9593	<a href="mailto:carmelshell@yahoo.com">carmelshell@yahoo.com</a>
	Holloway	John	201-569-9383	646-302-8490	<a href="mailto:bromansis@yahoo.com">bromansis@yahoo.com</a>
Reverend	Alston	JoAnn		201-892-2390	<a href="mailto:jalstonjal@yahoo.com">jalstonjal@yahoo.com</a>
	Johnson	Deborah	917-880-0938	212-342-1422	<a href="mailto:dh20@optonline.net">dh20@optonline.net</a>
Deacon	Kirk	Sylvester	201-681-3497		<a href="mailto:SKIRK07631@yahoo.com">SKIRK07631@yahoo.com</a>
Reverend	Will	Lee		201-776-9812	<a href="mailto:revwilllee@gmail.com">revwilllee@gmail.com</a>
Deacon	Lewis	Anthony	973-340-1338	201-704-6504	<a href="mailto:Anthony_lewis@adp.com">Anthony_lewis@adp.com</a>
Deaconess	Lewis	Gladys	973-340-1338	917-699-4899	<a href="mailto:agrippy@aol.com">agrippy@aol.com</a>
	Mottley	Kia	201-568-2981	201-315-8856	<a href="mailto:misskaye724@aol.com">misskaye724@aol.com</a>
	Mottley	Michele	201-568-2981	201-294-8871	
	Peele	Amalin C.	201-880-8877	201-925-1254	<a href="mailto:ammo144@yahoo.com">ammo144@yahoo.com</a>
	Peele	Lonnie	201-880-8877	201-281-0895	<a href="mailto:lonlove30@hotmail.com">lonlove30@hotmail.com</a>
	Singleton	Lee	201-568-4383	201-446-0907	<a href="mailto:Lsingle851@aol.com">Lsingle851@aol.com</a>
	Straughn	Shenita		201-913-0023	<a href="mailto:sisstraughn@aol.com">sisstraughn@aol.com</a>
	Walton	Laverne	201-433-1355		
Reverend	Watts	Thurselle	973-953-3884	973- 736-2425	<a href="mailto:revthurselle@mtcalvaryeng.org">revthurselle@mtcalvaryeng.org</a>
	Williams	Sharon	201-996-0346	973-227-2699	<a href="mailto:Sharon-yvette@hotmail.com">Sharon-yvette@hotmail.com</a>
	Wise	Vernell	201-408-4652	201-406-6538	<a href="mailto:wsuber36@aol.com">wsuber36@aol.com</a>
	Young	David	201-871-8520	201-403-3678	<a href="mailto:Dnent@bww.com">Dnent@bww.com</a>

## **DEACON'S AUXILIARY/MINISTRY ASSIGNMENTS 2011**

All ministries have been assigned a Deacon. Ministry leaders are expected to keep their assigned Deacon informed of the Activity/Status of your ministry. The Deacon assigned to your ministry is always your **first** point of contact for issues that need clarity.

### **DEACON BOVAN PHILLIPS**

**Home Phone—201-871-3781**

**Cell Phone—201-927-0865**

PASTOR'S AIDE MINISTRY  
TRANSPORTATION MINISTRY

### **DEACON CHARLES HARDY**

**Home Phone—201-871-6789**

STEWARDS MINISTRY  
USHER MINISTRY  
DEACONESS MINISTRY

### **DEACON ANTHONY CURETON**

**Home Phone—201-871-8956**

**Cell Phone—201-724-8956**

**Email—[antcure1@aol.com](mailto:antcure1@aol.com)**

PRAISE PAGES NEWSLETTER  
NURSES MINISTRY  
ALL YOUTH MINISTRIES  
MEDIA MINISTRY

### **DEACON FRED SULLIVAN**

**Home Phone—201-774-6366**

**Cell Phone—201-712-5894**

**Email—[fredsullivan@gmail.com](mailto:fredsullivan@gmail.com)**

MARRIAGE ENRICHMENT MINISTRY  
FOLLOW-UP MINISTRY  
SCHOLARSHIP COMMITTEE  
HOSPITALITY MINISTRY

### **DEACON ANTHONY LEWIS**

**Home Phone—1-973-340-1338**

**Cell Phone—201-704-6504**

**Email—[anthony\\_lewis@adp.com](mailto:anthony_lewis@adp.com)**

MISSIONARY MINISTRY  
ALL ADULT MUSIC MINISTRIES

### **DEACON WARREN MITCHELL**

**Home Phone—201-666-6099**

**Email—[wmitchell217@aol.com](mailto:wmitchell217@aol.com)**

SUNDAY SCHOOL  
CULINARY MINISTRY  
WOMEN'S MINISTRY

### **DEACON SYLVESTER KIRK**

**Cell Phone—201-681-3497**

**Email—[skirk07631@yahoo.com](mailto:skirk07631@yahoo.com)**

MEN'S MINISTRY  
ARMOR BEARER/SECURITY MINISTRY  
YOUNG ADULT MINISTRY

## ***2011 Calendar of Events***

<u>Event</u>	<u>Date</u>	<u>Chair/Host Ministry</u>
MLK Day	Friday, January 14	Pastoral
Leadership Conference	Fri – Sat, January 21-22	Pastoral
Marriage Enrichment Weekend	Friday—Sunday February 11—February 13	Marriage Enrichment
Heritage Sunday	Sunday, February 27	Pastoral/Veronica Forbes
Men's Weekend	Friday—Sunday March 11– 13	Deacon Cureton
Young Adult Weekend	Friday—Sunday April 8—April 10	Rev. Will Lee
Holy Week Revival	Tuesday – Friday April 19 -April 22	Pastoral
Easter Sunday/Program	Sunday, April 24	Pastoral/YAC
Mother's Day Tea	Saturday, April 30	Women's Ministry
Bike Blessing	Saturday, May 7	Deacon Cureton/Bro. Mike Bland
Christian Spring Institute	Monday—Wednesday May 9—May 11	Rev. JoAnn Alston
Church Anniversary Weekend	Friday—Sunday May 13—May 15	Pastoral
Education Summit Weekend Education Day	Friday—Sunday June 24—26	Rev. Thurselle Watts Sandra Hampton, Shenita Straughn
Children's Day	Sunday, June 12	Rev. Thurselle Watts
Ushers Annual Day	Sunday, July 10	Ushers Ministry
Seasoned Saints Day	Sunday, July 24	Deaconess
Back to School Celebration	Sunday, August 21	Deaconess Natalie Cureton
Back to School Prayer	Wednesday—September 7	YAC
Family/Friends Weekend	Friday -Sunday September 9-11	Jeanette DeLoatch/Deacon Lewis
Combined Ministry Day	Sunday, September 25	Pastoral
Women's Weekend	Friday—Sunday October 7– October 9	Women's Ministry
Fall Revival	Monday—Tuesday October 24-25	Pastoral
Harvest Festival	Sunday, October 30	YAC
Pastors Anniversary Weekend	Friday—Sunday November 11—November 13	Rutha Brewley
Christmas Concert	Sunday, December 18	Music Ministry/Sunday School Bro. Harrold Edgar
Watch Night Worship Celebration	Saturday, December 31 <sup>st</sup>	Pastoral



# Worship Council

In an effort to better coordinate and facilitate a worship service that demonstrates a spirit of excellence, we are forming a Worship Council. The Worship Council is made of ministries that are critical to the worship experience. They are listed below but not limited to, and others will be added as needed. The Council will work under the directive of The Director of Worship

## Worship Council Members

1. Music Ministry
  - Staff
  - Ministry Leaders (Praise Team, Mass & Youth Choirs)
2. Usher Ministry
3. Hospitality Ministry
4. Media Ministry

### **Harrold Edgar** Director of Worship

- Responsible for leading and coordinating the components of worship
- Responsible for coordination and oversight of Worship Council schedule
- Responsible for ensuring worship participants and staff is in place and ready to create an atmosphere for worship
- Responsible for conducting periodic meetings with Worship Council/ Pastor to discuss ways of enhancing worship



# Ministry Forms & Procedures



90 Demarest Avenue, Englewood, NJ 07631

201-567-0113 Church, 201-567-0348 fax

mcbceng@aol.com—email

www.mtcalvaryeng.org—Web Site

Dr. Vernon C. Walton, Pastor

## Request Form for Sunday Bulletin Announcements

**\*\*Please fax or email to Ila Satterfield at [mcbceng@aol.com](mailto:mcbceng@aol.com) by the Wednesday before the Sunday you would like it to appear in the bulletin.**

TODAY'S DATE: \_\_\_\_\_

MINISTRY MAKING REQUEST:

\_\_\_\_\_

PERSON MAKING REQUEST:

\_\_\_\_\_

CONTACT NUMBER OR EMAIL ADDRESS FOR CONTACT PERSON:

\_\_\_\_\_

ANNOUNCEMENT (Attach Flyer if available):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Procedures of Purchasing

In order to maintain accurate records, make ministry purchases more cost efficient and provide a consistent method of making purchases, the following procedures have been implemented:

1. Before making any purchases for your ministry, a Purchase Request form must be submitted to the Trustees (drop off, fax to the church office or place in the Trustees mailbox in the fellowship hall)
2. The form should be submitted 2 weeks prior to the date the funds are needed.
3. You will receive a response from the Trustees within 3-5 days.
4. Upon approval of your request, you will be given a check for the approved amount and provided with the necessary information to avoid paying tax on your purchases.
5. Receipts for all purchases must be returned to the Trustees within 7 days of the event. (if receipts are not returned this will result in a delay in the processing of future ministry requests)
6. The person in whose name the check is issued will be responsible for the return of all receipts and funds not used.
7. On those limited occasions when the ministry cannot wait for funds to be dispensed from the ministry account, both the Pastor and Trustee must grant approval prior to any purchase. Any purchases made without the proper approvals will not be reimbursed. Please use the voucher request for payment when seeking reimbursement. A receipt must be attached and the request must be submitted within seven (7) days of purchase.



90 Demarest Avenue, Englewood, NJ 07631

201-567-0113 Church, 201-567-0348 fax

mcbceng@aol.com—email

www.mtcalvaryeng.org—Web Site

Dr. Vernon C. Walton, Pastor

## Ministry Events Request Form

Ministry Name: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Dates being requested:

1st Choice: \_\_\_\_\_

2nd Choice: \_\_\_\_\_

Time: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Special requests/comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

You will receive a response to this request within (2) business days. You can fax, email or leave in the office of the Administrative Assistant.



# Event Budget

Ministry Event: \_\_\_\_\_

INCOME	PROJECTED	ACTUAL
Nightly Offering		
Business/Church Sponsors		
T-Shirt Sales, Etc.		
Media Sales		
<b>TOTAL INCOME (AS OF )</b>		
<b>EXPENSES</b>		
Advertising		
Banner		
Cleaning		
Food Services - Repasts		
Gas Reimbursement		
Honorariums		
Lodging		
Media Ministry		
Musical Guest Honorarium		
Printing-programs, flyers, postcards		
Rentals		
Transportation		
Miscellaneous		
<b>TOTAL EXPENSES</b>		
<b>NET INCOME (LOSS)</b>		

Submitted by: \_\_\_\_\_

Cc: Pastor Walton  
Trustee Ministry  
File

As of: \_\_\_\_\_



90 Demarest Avenue, Englewood, NJ 07631

201-567-0113 Church, 201-567-0348 fax

mcbceng@aol.com—email

www.mtcalvaryeng.org—Web Site

Dr. Vernon C. Walton, Pastor

## Mount Calvary Baptist Church Purchase Request Form For Ministries

This form should be completed for approval by Trustees & Pastor before spending any monies on Ministry Activities. Please submit a minimum of 2 weeks before needed and Trustees will respond within 3-5 days.

Date of request: \_\_\_\_\_

Name of Ministry: \_\_\_\_\_

Person making request: \_\_\_\_\_

Amount of request: \_\_\_\_\_

Dates funds are needed: \_\_\_\_\_

Purpose: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check payable to: \_\_\_\_\_

Pastor's approval: \_\_\_\_\_

Trustee approval: \_\_\_\_\_

### FOR OFFICIAL USE ONLY

Check Number: \_\_\_\_\_

Invoice #: \_\_\_\_\_

Date paid: \_\_\_\_\_

Receipts due 7 days from \_\_\_\_\_



# Mount Calvary Baptist Church Ministry Deposit Form

This form should be used when making a deposit. All monies collected must be given to the trustees for deposit into your ministry account. When you need to withdraw your funds, please use the purchase form.

Date of Deposit: \_\_\_\_\_

Name of Ministry: \_\_\_\_\_

Balance in Account Before this Deposit: \_\_\_\_\_

Amount of This Deposit: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Chairperson's Signature: \_\_\_\_\_

---

## FOR OFFICIAL USE ONLY

Date of Deposit: \_\_\_\_\_

Received From: \_\_\_\_\_

Balance Before Deposit: \_\_\_\_\_

Amount of This Deposit: \_\_\_\_\_

Total Funds in Account: \_\_\_\_\_

Church Secretary's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



90 Demarest Avenue, Englewood, NJ 07631

201-567-0113 Church, 201-567-0348 fax

mcbceng@aol.com—email

www.mtcalvaryeng.org—Web Site

Dr. Vernon C. Walton, Pastor

## Ministry Request Form For Use of Church Van

Please give 2 weeks notice for use of the church van. Place this form in the transportation ministry mailbox and call the transportation mailbox and leave a message of request.

Today's Date: \_\_\_\_\_

Ministry Making Request: \_\_\_\_\_

Person Making Request: \_\_\_\_\_

Contact number or email address for questions:

\_\_\_\_\_

Date of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Departure Time: \_\_\_\_\_

Approximate Time of Return: \_\_\_\_\_

CHURCH WILL INCUR COST FOR GAS, MINISTRY WILL  
INCUR COST FOR PARKING AND TOLLS.



## *Procedures For Feeding the Seniors and Homeless Saturday before the 1<sup>st</sup> Sunday*

### 1. Select Menu (should include the following)

Meat

Vegetable

Starch

Roll or Corn Bread

Desert

Punch ( Inside serving only)

2. Determine who will be responsible for shopping for the food and who will cook food. Example - XYZ will cook 10 pounds of chicken, XYZ will cook 10 pounds of string beans etc. All Food should be prepared in advance if possible.
3. The Ministry leader submit a voucher for shopping in the amount of \$220.00 at least two weeks prior to the feeding date.
4. Check kitchen 2 weeks prior to feeding date to make sure all required/needed material are there i.e., serving platters, plastic bags, dish detergent, paper towels, aluminum foil, etc.
5. Contact the Church Administrator to advise of any needed material.
6. Check to make sure shed is unlocked or supplies needed are in the kitchen.
7. All participants should arrive at the church by 9:00 AM.
8. Packing of bags should be completed by 11:00 AM for distribution.  
(Assembly Line Style)
9. Assign persons to set up 4 long tables for approximately 20-30 persons being served in the fellowship hall—(AARP—approximately 5– 20, Walk Ins approximately 5-10) - All subject to change.
10. Inside serving is from 12:00 noon to 1:00 PM.
11. Person will deliver meals (approximately 89-100) to 111 West Street  
(Senior Citizen Complex) - Meals to be delivered within the community  
(approximately 5-10)
12. Ministry leaders will be given meal distribution list (subject to change at any given time)
13. Leave kitchen clean, bag all garbage.
14. Keep record of meals served.
15. Prepare to serve 150-175 meals is subject to change upon the need.



# Senior & Homeless Feeding Schedule

MINISTRY	DATE
<i>Deaconess Ministry / Follow-Up Ministry</i>	January 1st, 2011
<i>Cullnary Ministry / Praise Team</i>	February 5th, 2011
<i>Women's Ministry / Youth Advisory Council (Y.A.C)</i>	March 5th, 2011
<i>Men's Ministry / Armor Bearers / Missionary Ministry</i>	April 2nd, 2011
<i>Senior &amp; Junlor Usher Board / Transportation Ministry</i>	April 30th, 2011
<i>Mass Choir / Youth &amp; Teen Choir</i>	June 4th, 2011
<i>Pastor's Aide / Nurses Ministry</i>	July 2nd, 2011
<i>Young Adult Ministry / Media Ministry / Praise Pages</i>	August 6th, 2011
<i>Trustee Ministry / Hospitality Ministry</i>	September 3rd, 2011
<i>Deaconess Ministry / Follow - Up ministry</i>	October 1st, 2011
<i>Women's Ministry / Youth Advisory Council (Y.A.C.)</i>	November 5th, 2011
<i>Men's Ministry / Armor Bearers / Missionary Ministry</i>	December 3rd, 2011

## **2 Kings 4:42 Feeding of a Hundred**

42 A man came from Baal Shalishah, bringing the man of God Twenty loaves of barley bread baked from the first ripe grain, along with some heads of new grain. "Give it to people to eat," Elisha said.

*In preparation for the feeding of the senior & homeless, let us be reminded that the sustenance we provide may be the most wholesome meal for those who partake. Therefore, let us keep those we serve In prayer and continue to share the blessing that God have given us.*



# 2011

# Stewardship Campaign



# OPERATION CALVARY 2011 CAPITAL STEWARDSHIP CAMPAIGN MOUNT CALVARY BAPTIST CHURCH

*BUILDING A PEOPLE, WHILE REBUILDING THE WALL... "FOR THE PEOPLE HAD A MIND TO WORK"  
..... NEHEMIAH 4:6*

## WHAT IS THE CAMPAIGN?

THIS IS A FOUR MONTH COMMITMENT OF SACRIFICIAL GIVING. THIS SPECIFIC GIVING IS ABOVE OUR REGULAR TITHES AND OFFERINGS. THIS IS A CALL FOR ALL OF OUR MEMBERS TO:

1. **SHARE IN THE CORPORATE SACRIFICE**
2. **WORK TOWARD A COMMON GOAL**

## WHAT SHALL I GIVE?

THIS IS ALWAYS A SPIRITUAL AND PRIVATE DECISION. IT IS A DECISION THAT IS BASED ON YOUR WILLINGNESS AND COMMITMENT TO TRUST IN GOD. I AM ASKING EACH FAMILY OF MOUNT CALVARY FOR A MINIMUM GIFT OF \$500.00 OVER THE TITHE AND OFFERING. AFTER YOU HAVE PRAYED ABOUT YOUR PARTICIPATION YOU MAY MAKE A ONE TIME GIFT OR YOU MAY CONTRIBUTE WEEKLY OR SIMPLY DIVIDE YOUR GIFT MONTHLY AND MAKE A PAYMENT EVERY FIRST SUNDAY. I AM ASKING ALL FAMILIES TO COMPLETE THEIR PLEDGES AND GIVING BY THE CHURCH ANNIVERSARY, WHICH IS CELEBRATED SUNDAY, MAY 15, 2011. EACH FAMILY IS ASKED TO MAKE A REPORT TO ONE OF THE FOUR TEAM CAPTAINS.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELLULAR: \_\_\_\_\_

MY FAMILY WILL COMMIT TO \$500 OR \$1,000. (PLEASE CIRCLE)

ONE TIME GIFT \_\_\_\_\_ WEEKLY \_\_\_\_\_ MONTHLY \_\_\_\_\_

SELECTED CAPTAIN \_\_\_\_\_

We are asking a minimum of 20 families to give \$500 and 5 persons to contribute \$1,000.



# OPERATION CALVARY 2011 CAPITAL STEWARDSHIP CAMPAIGN MOUNT CALVARY BAPTIST CHURCH

## Operation Calvary

**Building A People, While Rebuilding the Wall.... "For the people had a mind to work"  
Nehemiah 4:6**

2010/2011

### Projects

	Projected Amount #1	Projected Amount #2
<b>Church Office Roof</b> (Replace of complete roof)	\$11,000.00	\$11,000.00
<b>Fellowship Hall Drainage Repair</b> (Repair drainage system on partial roof)	\$ 4,800.00	\$ 4,800.00
<b>Sanctuary Painting</b> (Repaint sanctuary now that roof is replaced)	\$10,000.00	\$10,000.00
<b>Media Package</b> (Upgrade to video, DVD capability remote cameras)	\$29,000.00	\$15,000.00 (without projection)
<b>Total Estimate Needed</b>	<b>\$54,000.00</b>	<b>\$40,800.00</b>



# Mt. Calvary Staff Members

Rev. JoAnn Alston  
Minister of Christian Education  
[Jalston@mtcalvaryeng.org](mailto:Jalston@mtcalvaryeng.org)  
Cell—201-892-2390

Minister William Conyers  
Pastoral Assistant  
[Wconyers@mtcalvaryeng.org](mailto:Wconyers@mtcalvaryeng.org)  
Cell—201-803-2964

Sis. Jeanette DeLoatch  
Administrative Assistant to Pastor  
[Sisterd@mtcalvaryeng.org](mailto:Sisterd@mtcalvaryeng.org)  
Cell—201-921-9024  
Home—201-837-5524

Bro. Harrold Edgar  
Director of Worship  
[Hedgar@mtcalvaryeng.org](mailto:Hedgar@mtcalvaryeng.org)  
Cell—551-206-0496

Bro. Gary Givens  
Minister of Music  
[Ggivens@mtcalvaryeng.org](mailto:Ggivens@mtcalvaryeng.org)  
Cell—551-655-6561

Rev. Will Lee  
Minister to Young Adult  
[revwill@mtcalvaryeng.org](mailto:revwill@mtcalvaryeng.org)  
201-776-9812

Sis. Ila Satterfield  
Administrative Assistant to Church  
[Isatterfield@mtcalvaryeng.org](mailto:Isatterfield@mtcalvaryeng.org)  
201-966-3245

Rev. Thurselle Watts  
Minister to Youth  
[revthurselle@mtcalvaryeng.org](mailto:revthurselle@mtcalvaryeng.org)  
973-953-3884

## Calvary Cares Staff

Yolanda Gaskin  
[ygaskin@mtcalvaryeng.org](mailto:ygaskin@mtcalvaryeng.org)  
201-527-8815

Adrienne Eason  
[Aeason@mtcalvaryeng.org](mailto:Aeason@mtcalvaryeng.org)  
201-923-4424

## Conference Notes

## Conference Notes